

THE NEW PLAYSTOOL PUBLIC CONVENIENCE COMMITTEE

All members of the Playstool New Build Public Convenience Committee are summonsed to attend a meeting to be held on 9th May 2024, at 10:30 am at the Pavilion, Wises Lane, Borden.

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk

3rd May 2024

AGENDA

1. Apologies for absence:
In attendance:
2. Declarations of Pecuniary and Non-Pecuniary Interests.
3. To approve for signature the minutes of the previous meeting.
4. To review completed and outstanding actions from the previous minutes.
5. Finance.
 - a) To review the budget and spending to date.
 - b) To complete the COF payment claim form.
6. Business items
 - a) To review the project timeline along with any amendments to be made.
 - b) CCTV.
 - c) Planning update.
6. Building pre-construction: including utilities, specification updates, and on-site issues.
 - a. To discuss the new toilet specification in readiness for tender and final recommendation for Full Council.
7. New and emerging risks to be added to the project risk assessment.
8. New project items for consideration and agreement.