

BORDEN PARISH COUNCIL



All members of Borden Parish Council are hereby summoned to attend the Full Council meeting to be held on Thursday, 16th July 2026, at the Pavilion, Wises Lane, which will commence at 7:00 pm.

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk

10th July 2026

AGENDA

58. APOLOGIES FOR ABSENCE

59. DECLARATIONS OF INTERESTS

60. CHAIR'S ANNOUNCEMENTS

61. TO APPROVE FOR SIGNATURE: The minutes of the previous month's Parish Council meeting (APPX A).

62. PUBLIC PARTICIPATION SESSION – The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the Chair. A member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting, nor start a debate on the question. The chair may direct that a written or oral response be given.

- Police/PCSO.
- Parishioners.
- County/Borough Councillors (it would be appreciated if any reports from Borough or County Councillors could be submitted at least 5 days in advance of the meeting).

63. FINANCE

a. **Bank Reconciliation:** To approve the reconciliation as of 30th June 2026 (APPX B).

b. **BACS Payments:** To approve the list of accounts presented for payment in July 2026:

Payee	Budget	Description	Gross	VAT	Net	Power	s137
Staff	Payroll	Staff	£ 1,036.31	n/a	£ 1,036.31	LGA 1972, s.112	
HMRC	Payroll	PAYE	£ 421.98	n/a	£ 421.98	LGA 1972, s.112	
Staff	Expenses	Expenses	£ 26.00	n/a	£ 26.00	LGA 1972, s.112	
Fryer Cleaning & Maint	Centenary Gdns	Maintenance	£ 640.80	£ 106.80	£ 534.00	Open Spaces Act 1906, ss 9 and 10	
J England	Health & Safety	Playstool inspections	£ 60.00	n/a	£ 60.00	Open Spaces Act 1906, ss 9 and 10;	
Kings Commercial	Open Spaces	Toilet cleaning	£ 450.66	n/a	£ 450.66	Public Health Act 1936, ss 221-223, 227	
SLCC	Office	Subscriptions	£ 200.00	n/a	£ 200.00	LGA 1972, s.142	
Total BACS payments			£ 2,835.75	£ 106.80	£ 2,728.95	£ -	£ -
Direct Debits	Budget	Description	Gross	VAT	Net	Power	s.137
Waveney IT	Office	365 Licence	£ 14.47	£ 2.41	£ 12.06	LGA 1972, s.111	
Hugo Fox	Office	Website	£ 11.99	£ 2.00	£ 9.99	LGA 1972 s 142	
O2	Office	Mobile	£ 15.00	£ 2.50	£ 12.50	LGA 1972, s.111	
EE	Office	Broadband (09 June - 08 July)	£ 23.64	£ 3.94	£ 19.70	LGA 1972, s.111	
Npower	Utilities	Electric - unmetered (01-31May)	£ 95.80	£ 4.56	£ 91.24	Parish Councils Act 1957, s.3	
Smartest Energy	Utilities	Electric - Metered supply (01-31 May)	£ 24.65	£ 1.17	£ 23.48	Parish Councils Act 1957, s.3	
Lloyds Bank	Admin	Corporate card fee	£ 3.00	n/a	£ 3.00	See below card information	
Total DD payments			£ 188.55	£ 16.58	£ 171.97	£ -	£ -
Bank Charges	Unity	Monthly service charge 31/07/26	£ 7.00	n/a	£ 7.00	LGA 1972, s111	

- To consider quotes for .gov email addresses for Councillors.
- To agree on an additional bank signatory.
- To note and approve the Clerk's online access to the NatWest 35-day liquidity account (June 2024 Minutes).
- To approve the Clerk's salary payment to be made by monthly Standing Order on the 21st of each month, with two annual reviews to balance any differences with HMRC.
- To agree a quote for the annual tree survey.

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64. PLANNING MATTERS

- a. **Bobbing Garden Village, now known as Foxchurch, Judicial Review** (May minute item 34(1)): To consider a contribution towards ongoing costs.
- b. **Redrow Homes Heritage Fields development Site.** To consider Swale Borough Council's (SBC) request for consideration of new road names.

65. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

(Please note that unless otherwise stated, the following applications are a discharge of conditions and not formal consultations for the Parish Council).

- 1) **Application: 26/502237/SUB** Grid: 588553/163571 Address: Land at Wises Lane, Borden, Kent ME10 1GD
Proposal: Submission of details pursuant to condition 49 - surface water drainage scheme, Subject to APP/V2255/W/19/3233606 (17/505711/HYBRID)
- 2) **Application: 26/502434/SUB** Grid: 588553/163571 Address: Land At Wises Lane, Borden, Kent ME10 1GD
Proposal: Submission of details pursuant to condition 66 (Programme of Archaeological Field Evaluation Works), subject to application 17/505711/HYBRID (partial discharge relating to the Local Centre alone).
- 3) **Application: 26/502560/NMAMD** Grid: 588553/163571 Address: Land at Wises Lane, Borden, Kent ME10 1GD
Proposal: Non-material amendment to application 25/501437/REM: Changes in mortar colour for house types with grey brick within Phase 3. The proposed changes amend the mortar to have the same neutral mortar across all house types.

66. BUSINESS ITEMS

- a. **Clerk's report** (attachment 1): To review the report and consider any actions to be taken.
- b. **Parish Hall file storage** (May minute item 41c(i)): The Clerk has conducted a comprehensive review of the records in the two filing cabinets at the Parish Hall. The records have been assessed and classified in accordance with the Council's adopted Retention Policy. The Council is asked to:
 - i. Approve the normal disposal of those records that have reached the end of their retention period via a licensed shredding company.
 - ii. Approve historic items (over 30 years old) selected for archiving to be sent for storage at KCC Kent Archives.
 - iii. For the two remaining filing cabinets to be stored with SBC, for £27.80 per month.
 - iv. If point 3 is agreed, approval is sought for the Clerk to liaise with SBC and arrange appropriate transportation of the two filing cabinets to Swale House in Sittingbourne.
- c. **Playstool Heras fencing:** To note, fencing has been installed next to the play for safety purposes under the Clerk's Financial Regulation (5.18) delegated authority.
- d. **Freedom of Information request.** To review the information provided by Kent County Council regarding school places and consider any further action.
- e. **Playstool Annual Safety Inspection Report:** To review the report and note that the annual Royal Society for the Prevention of Accidents (RoSPA) Inspection will be carried out by Playdale during July 2026. The Council is asked to approve Playsafety Ltd as the sole licensed provider of RoSPA Inspections for future annual inspections, in accordance with Financial Regulation 5.12(iv):
- f. **The Borden Broadside Publication Working Group:** To approve the group's Terms of Reference.
- g. **Rugby Club and Community Hub Management Committee:** To receive an update on correspondence sent to SBC.
- h. **Cllr Motion:** To consider applying for a tree preservation order to cover the BDW land next to the nature reserve.
- i. **Public Rights of Way Order:** To note and discuss the creation of a new section of Public Footpath ZR 121 at Wises Lane.

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67. COMMITTEE AND WORKING GROUP UPDATES

- a. **Wises Lane Monitoring & Liaison Group (WLMG):** To receive a report on updates.
- b. To consider and agree the questions for BDW, following which the WLMG will write to request responses.
- c. **Nature Reserve:** To review the minutes of the meeting held on 9th July 2026 and consider the following recommendations:
 - 1) To progress the replacement of the remaining Nature Reserve fencing, with the Clerk sourcing quotes for consideration at the August 2026 meeting.
 - 2) To respond to KCC advising that, in the Council's view, its role as the accountable body is limited to ensuring compliance with the Section 106 agreement and that it should not seek to include lease exit terms within that agreement, as including such a requirement goes beyond KCC's remit and responsibility.
- i. **Lease renewal:** To receive a progress update.

68. HIGHWAYS

- a. To review the minutes of the Highways Advisory Committee meeting held on 9th July, and consider the following recommendations:
 - 1) Explore the possibility of the installation of 6 Speed Indicator Devices (SIDs), 1 both ways for Chestnut Street, Oad Street and Danaway, to support speed awareness compliance.
 - 2) Contact the KCC Highways HIP Officer regarding the installation of the SIDs as part of the highway improvements initiative, and advise that the Parish Council has funding available for the implementation.
 - 3) For the Committee to investigate the possibility of obtaining crash data that has not resulted in personal injury, such as for insurance purposes, to support the issues raised regarding the Maidstone Road and Oad Street new junction.
- b. Review of the website and Facebook survey regarding the new slip road to the A249.
- c. **Cllr Motion:** To discuss the recent Grove Park Avenue road closure.

69. CORRESPONDENCE - To review correspondence received and consider actions to be taken:

- a. **Residents' Correspondence:** To review and consider any further action required, including:
 - i. To consider a request for a community notice board at Applegate Park.
- b. **Swale Community and Voluntary Services (Swale CVS):** To consider completion of sector-wide survey.
- c. **Kent County Council:** To consider sharing on the Parish Council's website and Facebook:
 - i. A budget consultation poster and link
 - ii. A link for residents to have their say on highway and transport across Kent
 - iii. County Councillors Swale West report for July
- d. **National Highways & Transport Network:** To consider completion of the Public Satisfaction Survey.
- e. **Kent Community Foundation, Environment Project Funding 2026:**
 - i. To discuss opportunities where Borden may benefit from this project funding, including wildflower areas and updating the memorial garden.
 - ii. To consider adding the poster to the website and Facebook page for community benefit
- f. **Swale Borough Council - Local Parish Liaison Forum:** In anticipation of a decision on Local Government Reorganisation (LGR), an online Parish Liaison meeting has been arranged on Wednesday 29 July. The Council is asked to agree on a representative to attend the meeting.

70. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES *(Reports to be circulated before the meeting).*

- a. Kent Association of Local Councils – reports circulated as received.
- b. Borden Sports Association – Cllr Butlin
- c. Borden Parish Hall – Cllr Harrison
- d. Borden Heritage Group – Cllr Harrison.
- e. Western Councillors & Residents Forum – Cllr Butlin.

71. ITEMS FOR INFORMATION

JULY 2026 CLERKS REPORT FOR PARISH COUNCIL

By Teresa Millum

GENERAL UPDATES

- 1) A report of catapults being used near the soakaway at Maylam Gardens has been reported to PC Atherton, to look out for any anti-social behaviour during his patrols.
- 2) A report of antisocial behaviour by teenage boys at the Playstool has been reported to PC Atherton with a request for more visibility in the evenings to deter this behaviour. The boys were seen possibly drinking, but also on top of the Beacon.
- 3) The Parish Hall Committee are looking to start work at the end of July at the Barrow Room and has asked for the filing cabinets to be removed.
The Clerk has undertaken a comprehensive review of the records held in the two filing cabinets at the Parish Hall. Records have been assessed and classified in accordance with the Council's adopted Retention Policy and will be either kept, destroyed or archived, with many being scanned to file for reference.
- 4) In consultation with Cllr Bolas, Heras fencing has been installed at the Playstool opposite the play area. This is for public safety, as due to the prolonged hot, dry weather, a large Oak tree may be suffering due to water stress, which can make large branches more likely to fail under their own weight, as noted in this BBC news article <https://www.bbc.co.uk/news/articles/c87241v13x8o>
Under delegated authority (Financial Regulation 6.9), for public safety, quotes were sought for the supply and installation of circa 24 meters of Heras fencing. From the quotes obtained, Gransdens were the best value for money at £440 and were engaged to erect the fencing.
- 5) June meeting item 55a(ii) Parking on grass verges alongside the Tudor Rose:
Letters have been sent to both KCC Highways and the SBC Head of Environment & Leisure, with pictures of the parking issues. PC Atherton has also been updated.
KCC Highways update:
The developer installed double yellow lines at this location, and vehicles parked on the grass verge are doing so illegally and can receive a parking notice. However, the developer has yet to submit the TRO application to make the lines enforceable, which would allow the Borough Council to ticket them. This matter is being followed up by KCC with the developer, and once the TRO is sealed, enforcement may be carried out.

THE BORDEN BROADSIDE PUBLICATION WORKING GROUP

Members: Cllr Baldock, Cllr Small and Cllr Wallace

Established: 21/05/20256

Adopted:

1. Purpose

The role of the Borden Broadside Publication Working Group (BBPWG) is to support the Council's community engagement, transparency and public profile through the regular publication of the Broadside newsletter.

The objective of the BBPWG is to facilitate the production of at least three editions of the Broadside each year, subject to available content and resources.

The working group will meet as required to identify, prepare and coordinate articles relating to the Council's activities, services, projects and community initiatives.

Its activities shall include:

- a. Reviewing recent and upcoming Council activities to identify suitable content for publication
- b. Obtain material for publication from other Councillors and the Clerk for publication
- c. Supporting the coordination of publication, printing, and distribution arrangements
- d. Promoting accurate, balanced and informative communication with residents in accordance with the Council's policies and statutory obligations

2. Rights and Powers

- a. The BBPWG is an advisory Working Group of the Council and has no decision-making powers.
- b. The BBPWG may instruct the Clerk to obtain quotations and information relating to publication and distribution costs for consideration by Full Council
- c. Recommendations of the BBPWG shall be reported to Full Council for consideration where a decision is required
- d. Each draft publication shall be submitted to Full Council for approval before publication unless Full Council has resolved otherwise

3. Membership

- a. The BBPWG shall consist of up to 3 Councillors, as agreed by the Full Council.
- b. Any change in membership must be with the Full Council's approval.
- c. The BBPWG may invite the Clerk, Councillors or members/groups of the community to assist its work where appropriate

4. Meetings

- a. Meetings shall be held informally and as frequently as required
- b. Meetings can take place remotely, in person or a combination of both
- c. As an informal working group, the BBPWG is not a committee of the Council and is not subject to the Public Bodies (Admission to Meetings) Act 1960.

THE BORDEN BROADSIDE PUBLICATION WORKING GROUP

Members: Cllr Baldock, Cllr Small and Cllr Wallace

- d. Its meetings will not be open to the public and are not required to follow the statutory notice, agenda or minute requirements applicable to the Council or its committees.

5. Responsibilities -The BBPWG shall:

- a. Discuss matters informally and make recommendations to the Full Council as appropriate
- b. Seek to ensure that the Broadside's content is accurate, relevant, non-party-political and consistent with the Council's adopted policies
- c. Support the Council in maintaining regular communication with residents and promoting awareness of Council activities and achievements.

6. Rules and regulations

The Councillor's Code of Conduct will apply to the working group.

WILDLIFE AND COUNTRYSIDE ACT 1981

**THE KENT COUNTY COUNCIL (MAP SHEET 088 (TQ86SE))
DEFINITIVE MAP MODIFICATION ORDER No.1, 2026**

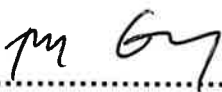
This Order is made by the Kent County Council under Section 53(2)(b) of the Wildlife and Countryside Act 1981 ("the Act") because it appears to that authority that Sheet 088 (TQ86SE) of the Definitive Map and Statement for the County of Kent requires modification in consequence of the occurrence of an event specified in Section 53(3)(a)(iii), namely the coming into effect on 25 October 2023 of the Public Path Creation Agreement between Kent County Council, A. Hinge & Sons Limited, and Angus Comyn Boucher, Esther Dawn Kelle and Vanessa Jane Montage relating to the creation of a new section of Public Footpath ZR121 at Wises Lane, Borden.

BY THIS ORDER:

1. For the purposes of this Order the relevant date shall be the First Day of March 2026.
2. Sheet 088 (TQ86SE) of the Definitive Map for the County of Kent and its associated Statement shall be modified as described in the Schedule and shown on the map attached to this Order.
3. This Order shall take effect on the date it is made and may be cited as "The Kent County Council (Map Sheet 088 (TQ86SE)) Definitive Map Modification Order No.1, 2026".

**GIVEN UNDER THE SEAL OF THE KENT COUNTY COUNCIL THIS 11th DAY
OF MARCH IN THE YEAR TWO THOUSAND AND TWENTY-SIX.**

**THE COMMON SEAL OF THE KENT COUNTY COUNCIL
was hereunto affixed in the presence of: -**


.....

Authorised Signatory



SCHEDULE

PART I

MODIFICATION OF DEFINITIVE MAP

Description of path to be added

A new length of Public Footpath numbered ZR121, with a width of 2.0 metres, which commences at an unaffected length of Public Footpath ZR121 at NGR TQ 8847 6329 (point A) and runs generally south south-west for approximately 130 metres to a new connection with Wises Lane at NGR TQ 8842 6318 (point B). As shown between points A-B on the Order plan.

PART II

MODIFICATION OF DEFINITIVE STATEMENT

The entry for Public Footpath ZR121 is modified by the addition of the following:

Part added as a consequence of the Public Path Creation Agreement between Kent County Council, A. Hinge & Sons Limited, and Angus Comyn Boucher, Esther Dawn Kelle and Vanessa Jane Montage relating to the creation of a new section of Public Footpath ZR121 at Wises Lane, Borden, with a width of 2.0 metres for the new length of path.

Connections are unchanged.

WILDLIFE AND COUNTRYSIDE ACT 1981

**THE KENT COUNTY COUNCIL (MAP SHEET 088 (TQ86SE))
DEFINITIVE MAP MODIFICATION ORDER No.1, 2026**

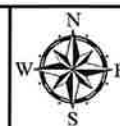


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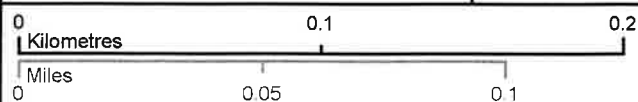
- - - - - Route to be Added
- Unaffected Routes

Wildlife & Countryside Act 1981 The Kent County Council (Map Sheet 088 (TQ86SE)) Definitive Map Modification Order No.1, 2026

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Created by: MMcL Checked by: GR

Reference: PROW/ZR121/LEMO

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Borden Sports Association



July 2026 monthly report

I attended the BSA meeting on Wednesday 8th July 2026.

Borden Primary School have asked the Sports Association if they can hold their Sports Day again at the Playstool next year. This was confirmed and will be on the 25th May 2027. The School are very grateful to the Sports Association and it means they can hold their Sports Day on one day instead of over several. The parents are also very grateful.

Cricket

The Saturday and Sunday teams are struggling for players and a recruitment drive has taken place delivering flyers to the new houses at Applegate Park.

I have agreed to push this for them on the village Facebook page as it would be a sad time if Borden cricket teams were to fold.

The matches last weekend were away. On Saturday 4th July a team was pulled together for Borden who were away to Otterden and Bredgar. Borden lost by 3 wickets. On Sunday 5th they only had 10 players.

Football

The team are looking for a potential new sponsor. Specifically for new dugouts. They have put a plea out on the village Facebook page and any sponsor would have their company logo on equipment, website, X,

Instagram and Facebook pages. If you know of any company or individual that would be willing to get on board please ask them to get in touch.

The football season starts on the 15th August. They had a preseason friendly last Saturday which they won 10-0.

Cllr Nicola Butlin – Parish Council Representative

BORDEN PARISH HALL

Charity number 291838



*Chairman - Eileen Harrison
Booking Secretary - Val Skinner
Treasurer - Veronique Lees
Facilities Manager - Bernie Lyons*

July report for Borden Parish Council

Contractors have been booked to repaint the hall, kitchen, Barrow room and hall spaces, therefore the building will be closed on 29th July and it is planned that it should reopen on 5th August. The new colour scheme will be two different shades of grey, with Teal blinds.

The vacancy for hall cleaner has been filled.

Eileen Harrison



BHG report for BPC July 2026

On Saturday afternoon 18th July we will take our display boards and a Quoits game to the Borden Fete within the grounds of The Maypole Inn 2-5pm we hope to see you there.

On 12th August you are invited one of two tours of Commonwealth graves in Sittingbourne Cemetery, am and pm - entrance is free.

The event is by ticket only – contact Stephen on 07484150170 or

steve@hrgs.co.uk

Eileen

BHG Chair

bordenheritage.co.uk

