



All members of Borden Parish Council are hereby summoned to attend the Full Council meeting to be held on Thursday, 15th October 2026, at the Pavilion, Wises Lane, which will commence at 7:00 pm.

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk

9th October 2026

AGENDA

102. APOLOGIES FOR ABSENCE

103. DECLARATIONS OF INTERESTS

104. CHAIR'S ANNOUNCEMENTS

105. TO APPROVE FOR SIGNATURE:

- a. The minutes of the previous month's Parish Council meeting (APPX A).

106. PUBLIC PARTICIPATION SESSION *(The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the Chair. A member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting, nor start a debate on the question. The Chair may direct that a written or oral response be given).*

a. Police/PCSO:

- i. To receive updates.
- ii. As a result of issues raised by the Parish Council, to consider the request from PC Atherton to arrange for new metal signs to be installed at each entrance to the Playstool, to educate users and deter the use of off-road/electric vehicles within public spaces (deferred from September meeting (item 92a)

b. Parishioners:

- c. **County/Borough Councillors:** *(it would be appreciated if any reports from Borough or County Councillors could be submitted at least 5 days in advance of the meeting)*

108. FINANCE

- a. **Bank Reconciliation:** To approve the bank reconciliation as of 30th September 2026 (APPX B).

- b. **Budget vs Actual:** To review and approve the report as of 30th September 2026.

c. Payments:

- i. To note a BACS interim payment was raised to correct the September staff salary Standing Order underpayment.
- ii. To approve the list of accounts presented for BACS payment in October 2026, and the Standing Order amendment reflecting the agreed staff salary increase;

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Payee	Budget	Description	Gross	VAT	Net	Power	s137
Staff	Payroll	Staff (backdated paid 02/10/26)	£ 260.03	n/a	£ 260.03	LGA 1972, s.112	
HMRC	Payroll	PAYE	£ 451.32	n/a	£ 451.32	LGA 1972, s.112	
Staff	Expenses	Expenses	£ 30.50	n/a	£ 30.50	LGA 1972, s.112	
Fryer Cleaning & Maint	Centenary Gdns	Maintenance	£ 640.80	£ 106.80	£ 534.00	Open Spaces Act 1906, ss 9 and 10	
J England	Health & Safety	Playstool inspections	£ 45.00	n/a	£ 45.00	Open Spaces Act 1906, ss 9 and 10;	
Kings Commercial	Open Spaces	Toilet cleaning	£ 450.66	n/a	£ 450.66	Public Health Act 1936, ss 221-223, 227	
Unipar Services LLP	Open Spaces	Highways	£ 387.00	£ 64.50	£ 322.50	LGA 1972, s.111	
Seal Calibration	Health & Safety	Defin Service (Maypole)	£ 183.00	£ 30.50	£ 152.50	Public Health Act 1936, s.234	
Streetlights	Utilities	Streetlighting maintenance	£ 784.97	£ 130.83	£ 654.14	Parish Councils Act 1957, s.3	
Total BACS payments			£ 3,233.28	£ 332.63	£ 2,900.65	£ -	£ -
Regular Payments	Budget	Description	Gross	VAT	Net	Power	s.137
Staff	Payroll	Staff	£ 1,085.68	n/a	£ 1,085.68	LGA 1972, s.112	
Waveney IT	Office	365 Licence/IMAP	£ 44.47	£ 7.41	£ 37.06	LGA 1972, s.111	
Waveney IT	Office	IT Support	£ 72.00	£ 12.00	£ 60.00	LGA 1972, s.111	
Hugo Fox	Office	Website	£ 11.99	£ 2.00	£ 9.99	LGA 1972 s 142	
O2	Office	Mobile	£ 15.00	£ 2.50	£ 12.50	LGA 1972, s.111	
EE	Office	Broadband	£ 23.64	£ 3.94	£ 19.70	LGA 1972, s.111	
Npower	Utilities	Electric - unmetered	TBC			Parish Councils Act 1957, s.3	
Smartest Energy	Utilities	Electric - Metered supply	£ 27.10	£ 1.29	£ 25.81	Parish Councils Act 1957, s.3	
Lloyds Bank	Admin	Corporate card fee	£ 339.00	£ 56.00	£ 283.00	See below card information	
Total DD payments			£ 1,618.88	£ 85.14	£ 1,533.74	£ -	£ -
Credit Card Payments	Budget	Description	Gross	VAT	Net	Power	s.137
Defib Store	Health & Safety	Defib Battery (Maypole)	£ 336.00	£ 56.00	£ 280.00	Public Health Act 1936, s.234	
Lloyds Bank	Credit Card Charges	Monthly fee	£ 3.00	n/a	£ 3.00	LGA 1972, s.111	
Card Total			£ 339.00	£ 56.00	£ 283.00	£ -	£ -
Bank Charges	Unity	Monthly service charge 31/10/26	£ 7.00	n/a	£ 7.00	LGA 1972, s.111	

- d. **Precept:** To note that payment received from Swale Borough Council for £47,667 (part 2 of 2), of which £30,000 has been transferred to the Instant Access account.
- e. **Nature Reserve Fencing:** To consider quotes received.
- f. **Playstool Repairs:** To consider quotes received to date to carry out the work identified from the annual RoSPA inspection report.
- g. **Budget 2027/2028:**
 - i. To note the draft minutes of the Finance Committee meeting held on 12 October 2026, including the draft 2027/2028 budget.
 - ii. To consider the draft budget requirements and invite Councillors to put forward any additional projects, activities or expenditure for consideration together with any items they consider should be amended or removed.
 - iii. To consider and agree whether to approve the draft budget as recommended by the Finance Committee or agree in principle with further amendments before final approval.

109. PLANNING MATTERS

- a) **Planning Appeal Reference: 26/500084/REF** Location: Woodgate Oast Woodgate Lane Borden Kent ME9 8JX
Proposal: Change of use from mixed-use building comprising office, residential accommodation, and bed and breakfast facility to Class E use of offices, a Pilates studio, and treatment rooms for welfare professionals
Appellant: CELLER8 LTD Appeal Reference Number(s): 6016316.
The Planning Inspectorate/Secretary of State has decided that this does not offer an opportunity for interested parties to comment further at the appeal stage.

110. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

(Please note that unless otherwise stated, the following applications are a discharge of conditions and not formal consultations for the Parish Council).

- 1) **Application No: 26/500747/FULL** Location: St Mawes The Street Borden Kent ME9 8JN Proposal: Raising of roof height, insertion of front dormer window, two-storey front extension, single-storey rear extension and enlargement of rear dormer together with associated external alteration and erection of brick wall (part retrospective).
Consultation received 25 September 2026 with comments due by 9 October 2026. An extension for comments has been declined.

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- 2) **Application: 26/502741/REM** Location: Land at Ufton Court Farm, Tunstall, Sittingbourne, Kent ME10 1XF
Proposal: **Section 73** Application seeking a minor material amendment to approved plans by varying Condition 1 (to permit the resizing and relocation of the attenuation basins) pursuant to permission 25/501328/REM. The reserved matters approval relates to appearance, landscaping, layout and scale for the construction of 290 dwellings, including affordable housing, with associated landscaping, public open space, equipped play provision, earthworks and supporting infrastructure, further, to outline permission 22/505646/OUT.
Consultation comments due by 9 October 2026. An extension for comments has been agreed.
- 3) **Application: 26/503653/OUT** Location: Land At Ufton Court Farm, Tunstall, Kent
Proposal: **Section 73** - Application for **variation of condition 36** (to reduce level of affordable housing from 30% to 10%) pursuant to 22/505646/OUT for - Outline application with access being sought for the erection of up to 290 no. dwellings, the formation of a new means of access onto Minterne Avenue, new footpaths and cycle routes, the creation of new surface water drainage, new landscaping and habitat creation, ground works and other infrastructure.
Consultation comments due by 19 October 2026.
Application: 26/501281/ADV Location: Phase 3 and 4 Land at Wises Lane, Borden, Kent ME10 1GD Proposal: Advertisement consent for Five Non-Illuminated Vertical Main Signs and Six Flag Poles.
Consultation comments due by 22 October 2026.
- 4) **Application: 26/503761/TCA** Site Address: Playstool Recreation Ground, The Street, Borden, Kent Proposal: Conservation area notification to crown lift two (T1, T2) Himalayan Birch, and one (T3) Hornbeam to give a ground clearance of 2m, two (T6, T7) English oak to remove deadwood over 1m in length and to reduce crown overhanging play area by 3m by selective branch reductions as stated in the tree works specification.

111. BUSINESS ITEMS

- a. **Clerk's report** (attachment 1): To review the report and consider any further actions required.
- b. **Maypole Defibrillator**: To consider relocation options.
- c. **Christmas tree lights**: To consider options for the 2026 electric inspection.
- d. **Bus Routes**: To receive an update on the enquiry into a twice-daily shuttle service (August item 81e).

112. COMMITTEE AND WORKING GROUP UPDATES

- a. **Wises Lane Monitoring & Liaison Group (WLMG)**: To receive a report on updates.
 - i. To consider items for the WLMG to refer to BDW.
- b. **Nature Reserve**:
 - i. **Lease renewal**: To receive a progress report.

113. HIGHWAYS:

- i. **40mph Scheme**: To receive an update on the scheme's progress.

114. CORRESPONDENCE - To review correspondence received and consider actions to be taken:

- a. **Residents' Correspondence**: To review and consider any further action required.

115. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated before the meeting).

- a. Kent Association of Local Councils – reports circulated as received.
- b. Borden Sports Association – Cllr Butlin.
 - i. To consider the Pavilion hire cost to the Parish Council.
- c. Borden Parish Hall – Cllr Harrison.
- d. Borden Heritage Group – Cllr Harrison.

116. ITEMS FOR INFORMATION

OCTOBER 2026 CLERKS REPORT

By Teresa Millum

GENERAL UPDATES

1) Defibrillator:

During a weekly inspection, it was reported that the Maypole defibrillator was showing an error message. The Circuit was updated to show the defibrillator was unavailable. A new battery was procured and installed, and a service was completed on 28th September 26, with no issue found. The AED was then made available on the Circuit once again.



- 2) Both Pavilion bins were reported as not being emptied and were overflowing and smelling. Swale Cleansing Dept. was contacted to arrange urgent emptying of both bins, which they did.



OCTOBER 2026 CLERKS REPORT

By Teresa Millum

3) Nature Reserve tree pollarding by KCC

As agreed with KCC, they have now completed the pollarding of trees at the Nature Reserve. This was completed on Friday 25th September 26, following a second ecological survey on the site the day before. There was little impact, as they were able to mostly gain access from the Rugby pitch side of the fenceline.



4) Damaged footpath drain between Wises Lane and Maylam Gardens.

An online KCC complaint was submitted.

KCC response:

Further to our conversation today regarding the broken cover near Wises Lane, I can confirm that Kent County Council attended the site on 8 September 2026. Upon arrival, the cover had already been made safe with barriers positioned around the defect.

The Out of Hours Officer subsequently referred the matter to the relevant Engineer to establish ownership of the apparatus. This is typically undertaken through the Section 81 Defective Apparatus process, which is used to investigate and notify utility companies or other asset owners where apparatus within the highway is found to be defective.

Please see the attached photograph, which shows that the cover is currently protected by barriers and does not present an immediate risk to highway users.



OCTOBER 2026 CLERKS REPORT

By Teresa Millum

5) KCC notice of disposal of land at Riddles Road

Email sent to Investment and Disposals Team to express an interest on 22/09/26

KCC response 24/069/26

I refer to your email dated 22nd September regarding the above land, which has been passed to me. I note your expression of interest in this land.

The land was declared surplus to KCC's operational requirements on the 29th July 2026. The first stage of the process to determine whether it will be sold or not is to advertise a Public Notice of our intention to dispose of the property. This has been done in the local press, and as you are aware, the closing date for comments is today. As yet, no decision has been taken to dispose of the land. All comments received will be considered by Senior Leadership in the Council to determine if the land will be disposed of or not, and it would be wrong to pre-empt this process. Your comments will be collated and considered as part of this process.

Thank you again for your interest in this property.

6) September Item 99(a): Tree donation for the Playstool

A resident is kindly donating the tree for the Playstool. Although the ground is currently too firm to plant, the locations considered suitable for planting are either by the King Charles oak tree or the preferred site by the wildflower meadow.





Borden Sports Association



October 2026 monthly report

Maintenance

Kent Trade Frames were called to make repairs to the main door; this cost was covered by the Association.

Kevin Smith has cleared all the drainage gully of weeds and those around the garage door. The weeds at the front in the paving have been sprayed by the Chair.

Refuse

The outstanding bin has at long last arrived!

Football

The Club's winning Cup game on 5th September against Canterbury City FC had to be replayed. The referee allowed extra time, which was incorrect. At the rematch on the 19th September they won 4-0.

Another Cup game took place on the 12th September against Rochester City FC's ground. They drew 3-3 at full time and then went on to win 1-3 on penalties.

Please support our local football team; weekly fixtures are announced on the Village Facebook Group.

Cllr Nicola Butlin

3rd October 2026

BORDEN PARISH HALL

Charity number 291838



*Chairman - Eileen Harrison
Booking Secretary - Val Skinner
Treasurer - Veronique Lees
Facilities Manager - Bernie Lyons*

October news 2026

Bookings continue to be steady.

We are currently working with Swale Borough Council to arrange for a Recycling bin for small electrical goods to be installed the carpark next to the Clothing Recycling bin.

Eileen Harrison

Chairman



October 2026 news for BPC

Thanks to Steve Palmer our BHG website is undergoing a makeover: much of the old website has been discovered and is gradually being re-entered.

You are invited to take a look at bordenheritage.co.uk

Information headings include:

Guiding memories

Rat & Sparrow Club

Views over Borden

Children's Group

Hop Picking at Cryalls

Borden Village Football team 1937-38

Tar Boiler Fire

Barrow House

Shops in the Past

Building the new Parish Hall

Harvest Supper in the old Village Hall

Marching to the Playstool

Mountview Then and Now

Old Parish Hall

Hearts Delight Drawings

WI Group Pageant for Coronation 1953

Borden Cricket Team 1980-81

Borden Church Bells

Kent Fair on the Playstool 1901?

The WI Bench in Borden Centenary Gardens 1994

Borden Football Club 1949-50

Borden Cricket Club 1961

School Photos

Scarf with a History

Tree Planting in the Churchyard

Borden Fete 1949

Borden Scrapbook by Malcolm Valentin

Eileen Harrison BHG Chair

