



All members of Borden Parish Council are summonsed to attend the Full Council meeting of Borden Parish Council to be held on **Thursday 20th March 2025** at the Pavilion, Wises Lane from 7 pm

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk 14th March 2025

AGENDA

191. APOLOGIES FOR ABSENCE

192. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

193. CHAIR'S ANNOUNCEMENTS

194. TO APPROVE FOR SIGNATURE

The minutes of the February Parish Council meeting (Appx A).

195. PUBLIC PARTICIPATION SESSION – The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

- Police/PCSO.
- Parishioners.
- County/Borough Councillors (a written report must be submitted three days before the meeting).

196. FINANCE

- To approve the accounting statements and bank reconciliation for February 2025, including the general and earmarked reserves (Appx B).
- To review and approve the budget vs actual report for February 2025.
- To approve the following BACS list of accounts for payment in March 2025.

Payee	Budget	Description	Gross	VAT	Net
Staff	Payroll	Staff salary	£ 1,014.14	n/a	£ 1,014.14
HMRC	Payroll	PAYE	£ 339.50	n/a	£ 339.50
Staff	Expenses	WFH allowance & D-Day expenses	£ 29.05	n/a	£ 29.05
Fryer Cleaning & Maintenance	Centenary & Memorial Gdns	Maintenance	£ 570.60	£ 95.10	£ 475.50
Kings Commercial	Open Spaces	Toilet Cleaning - Aug	£ 173.33	n/a	£ 173.33
J England	Health & Safety	Playstool inspections	£ 60.00	n/a	£ 60.00
Steve Wakeling	Open Spaces	Hedge cut back for CCTV view	£ 834.34	n/a	£ 834.34
Cleveland Sitesafe	New Playstool Toilet	Final payment	£ 681.60	£ 113.60	£ 568.00
Total BACS payments			£ 3,702.56	£ 208.70	£ 3,493.86
Direct Debits	Budget	Description	Gross	VAT	Net
Waveney IT	IT Costs	Monthly Mailbox charge	£ 18.17	£ 3.03	£ 15.14
Hugo Fox	Office	IT Support - Website	£ 11.99	£ 2.00	£ 9.99
O2	Office	Mobile	£ 14.35	£ 2.39	£ 11.96
EE	Office	Broadband	£ 20.71	£ 3.45	£ 17.26
EDF energy	Utilities	Electricity - metered supply	£ 42.52	£ 2.02	£ 40.50
N Power	Utilities	Electricity - Unmetered supply	£ 180.92	£ 8.62	£ 172.30
PHS	Toilet Service /Maintenance	Bins	£ 269.69	£ 44.95	£ 224.74
Lloyds Bank	Admin	Corporate card	£ 201.10	£ 24.77	£ 176.33
Total DD payments			£ 759.45	£ 91.23	£ 668.22
Credit Card Payments	Budget	Description	Gross	VAT	Net
Euroloos	Open Spaces	Toilet servicing	£ 87.44	£ 14.57	£ 72.87
Amazon	Health & Safety		£ 21.98	£ 3.67	£ 18.31
Amazon			£ 24.90	£ 4.15	£ 20.75
Wicks	General Maintenance	New toilet sundries	£ 49.50	n/a	£ 49.50
Engraved Tags			£ 14.28	£ 2.38	£ 11.90
Lloyds Bank	Credit Card Charges	Monthly fee	£ 3.00	n/a	£ 3.00
Total Credit Card			£ 201.10	£ 24.77	£ 176.33
Bank Charges and Transfers	Budget	Description	Gross	VAT	Net
Bank Charges	Unity	Monthly service charge due 28/02/25	£ 9.00	n/a	£ 9.00

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- d. To consider quotes for the Pavilion air conditioning service.

197. PLANNING MATTERS

- a. **Application 23/502210/FULL:** PINS reference: APP/V2255/W/25/3360089:
Notification of Appeal Lodged with the Planning Inspectorate Proposal: Construction of a solar farm together with control building, switch room, substations and compound, point of connection equipment, store room, access track, security measures, associated infrastructure and works, landscaping and biodiversity enhancements. Location: Land On Either Side Of Vigo Lane And Wrens Road Sittingbourne Kent.
An appeal has been lodged by Industria Solar Vigo Ltd. in relation to the above for the following reason: The Council has refused permission for this application. The Planning Inspectorate/Secretary of State has decided that the appeal will be determined on the basis of a Public Inquiry.
If the Parish Council wish to make representations comments are due by 24th March 25.

198. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

Please note the following, unless otherwise stated are a discharge of condition application and not a formal consultation for the Parish Council.

- 1) **Application Ref 25/500568/FULL:** Proposal: Retrospective application for change of use of agricultural land to 2no. dog walking fields, including erection of 2no. shelters and associated fencing, gates and parking. Address Land Adjacent To Hamlet Court Hearts Delight Road Tunstall Kent ME9 8HX.
Consultation comments are due by 12th March 25. An extension has been agreed.
- 2) **Application 25/500646/SUB** Grid 588348/161760 Officer: Address The Oast House Wrens Road Borden Kent ME9 8JE Proposal: Submission of details pursuant to condition 4 (acoustic assessment and subsequent report) and condition 5 (acoustic report) in relation to planning permission 24/503571/FULL.
- 3) **Application 24/502717/OUT** Proposal: Outline Application (with all matters reserved) for erection of a care home (Class C2), with associated parking, landscaping and substation. Location: Land West Of Borden Lane Sittingbourne Kent ME9 8HR.
Consultation comments are due by 26th March 25.
- 4) **Application: 25/500875/SUB** Grid: 588553/163571: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details application pursuant to: condition 2 (Phasing plan), Condition 10 (Connection to public sewer), Condition 15 (Levels), Condition 16 (Telecommunication Infrastructure and Fibre Optic), Condition 33 (Travel plan), Condition 37 (Details of estate road, footways, footpaths, verges, street planting, junctions, street lighting etc.), Condition 40 (Detailed design of spine road) in relation to planning permission 17/505711/HYBRID (APP/V2255/W/19/3233606).

199. BUSINESS ITEMS

- a. To agree to rescind the February resolution (item 181a) due to missed information.
- b. To discuss byelaws for the Fete Committee's Easter egg hunt and BBQ.
- c. To review the Borden Broadside March edition.
- d. To consider passing a resolution to sign up to the civility and respect pledge.

200. COMMITTEE AND WORKING GROUP UPDATES

- a. **Wises Lane Monitoring & Liaison Group (WLMG):** To receive a report on available updates.
 - i. To consider items for the WLMG to present at the next meeting with BDW.
- b. **New Build Playstool Convenience Committee:** To receive a progress report and consider any recommendations from the Committee.
- c. **Nature Reserve:** To receive an update on the status of the new lease.
- d. **VE Day 80 Group:** To receive an update on the event planning progress.

201. HIGHWAYS

- a. To receive an update from the Highways Committee.

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202. MOTIONS FROM COUNCILLORS

- a. A proposed vote of thanks.

203. CORRESPONDENCE

- a. To review resident correspondence and agree on any further actions to be taken.
- b. To review correspondence sent by the Parish Council following the February meeting, along with any updates received and any further actions required.
- c. To receive an update on the complaint to KCC regarding the lack of response from letters sent to KCC Ecology, regarding planning application 24/502787/SUB (November item 140c).

204. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated before the meeting).

- a. Kent Association of Local Councils – reports circulated as received.
- b. Borden Sports Association – Cllr Sims.
- c. Borden Parish Hall – Cllr Hepburn (attachment 1).
 - i. To receive an update on the February (item 189ci) request for cabinet storage space from SBC.
- d. Borden Heritage Group – Cllr Harrison (attachment 2).

205. ITEMS FOR INFORMATION

NEXT MEETING TO BE HELD ON 17th APRIL 2025