

THE NEW PLAYSTOOL PUBLIC CONVENIENCE COMMITTEE

All members of the Playstool New Build Public Convenience Committee are summonsed to attend a meeting to be held on Wednesday 12th June 2024, at 10:00

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk 5th June 2024

AGENDA

1. Apologies for absence:

In attendance:

2. Declarations of Pecuniary and Non-Pecuniary Interests.

3. To approve for signature the minutes of the previous meeting (attachment 1)

4. To review completed and outstanding actions from the previous minutes

5. Finance;-

- a) To note at their meeting on 16th May the Full Council agreed to the proposal to instruct the Architect on JNC Stage 2 for a total cost of £2345. Per the Architect's terms and conditions, a 25% deposit of £586.25 has been made.
- b) To review the budget and spending to date (Appx 1).
- c) To review and agree on the revised COF payment claim form.
- d) To consider and agree on a quote to engage a Structural Engineer for the concrete slab floor and ramp.
- e) If received consider sewer survey quotes.

6. Business items

- a) To review the project timeline and make any necessary changes (Appx 2).
- b) CCTV.

7. Building pre-construction: including utilities, specification updates, and on-site issues

- a) To note the Architect has been instructed to obtain the necessary sewer data which will cost circa £60.
- b) Conservation Officers report.
- c) Planning Progress.

8. Risk Review

9. New project items for consideration and agreement

10. New project items for consideration and agreement

