



MINUTES OF MEETING ON THE 20TH JUNE 2024

50. **APOLOGIES FOR ABSENCE:** Cllr Bolas, Cllr Hepburn, Cllr Thorne, Cllr Baldock.

It was **RESOLVED** to accept the received apologies.

In attendance: Cllr Butlin, Cllr Harrison, Cllr Ingram, Cllr Jemmett, Cllr Ransley, Cllr Sims, Cllr Steadman, Cllr Tumber.

51. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

- Pavilion – Cllr Sims

52. **CHAIR'S ANNOUNCEMENTS**

The Vice-Chair Cllr Butlin is the Chair for tonight's meeting and asked that Cllrs remember that we are in a pre-election period of sensitivity.

Thanks were also passed to the D-Day 80 Committee for all their efforts on the Borden event held at the Playstool on 6th June.

53. **TO APPROVE FOR SIGNATURE:**

a. The minutes of the Parish Council meeting held on 16th May 2024.

It was **RESOLVED** to agree to the minutes of the meeting held on 16th May 24, which were duly signed by the Chair. These can be viewed at www.bordenparishcouncil.gov.uk.

b. The minutes of the Annual Meeting of the Parish Council held on 16th May 2024. It was **RESOLVED** to agree to the minutes of the Annual Meeting of the Parish Council held on 16th May 24, which were duly signed by the Chair. These can be viewed at www.bordenparishcouncil.gov.uk.

54. **PUBLIC PARTICIPATION SESSION** – *The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.*

a. Police/PCSO. There was no one available to attend this meeting, however, asked that it be shared that there are changes afoot at the moment with a further 2 members of the staff joining our Beat PC Team. This has come at a time when they have unfortunately lost staff in different roles within the Community Safety Unit. What it does mean though is that we will have a Beat PC by the name of Marcus Topham.

b. Parishioners. There was 1 in attendance observing only.

c. County/Borough Councillors (*a written report must be submitted three days before the meeting*) Cllr Cavanagh – a written report was submitted before this meeting.

55. **FINANCE**

a. To note on the May payment list the Smart Events payment was for £650.40 but only £650 was paid, the £0.40p has been written off by the company.

b. To approve the accounting statements and bank reconciliation, which include the general and earmarked reserves as of 31st May 2024.

It was **RESOLVED** to approve the accounting statements and bank reconciliation as of 31st May 24, which were duly signed by the Chair and RFO.

c. To approve the following BACS list of accounts for payment in June 2024.

It was **RESOLVED** to approve the BAC's list of accounts for payment along with 1 cheque in June 2024. excluding the payment to EDF for £21.60 on the list below as this has not yet been billed.

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| Payee | Budget | Description | Gross | VAT | Net |
|------------------------------|--------------------------------|---------------------------------|-------------------|-----------------|-------------------|
| JNC Architecture | Playstool New Toilet | Architect stage 2 deposit | £ 586.25 | n/a | £ 586.25 |
| Staff | Payroll | Staff salary | £ 983.03 | n/a | £ 983.03 |
| HMRC | Payroll | PAYE | £ 321.49 | n/a | £ 321.49 |
| Staff | Expenses | WFH allowance | £ 25.00 | n/a | £ 25.00 |
| Fryer Cleaning & Maintenance | Centenary & Memorial Gdns | Maintenance | £ 531.60 | £ 88.60 | £ 443.00 |
| Kings Commercial | Open Spaces | Toilet Cleaning | £ 173.33 | n/a | £ 173.33 |
| J England | Health & Safety | Playstool insptctions | £ 75.00 | n/a | £ 75.00 |
| Bugler | Events | D-Day 80 | £ 65.00 | n/a | £ 65.00 |
| Maypole Minstrel | Events | D-Day 80 | £ 65.00 | n/a | £ 65.00 |
| DJS Audio | Events | D-Day 80 | £ 339.00 | n/a | £ 339.00 |
| Steve Wakeling | Open Spaces | Playstool repairs | £ 1,036.00 | n/a | £ 1,036.00 |
| Steve Wakeling | Open Spaces | Playstool Maint - Graffiti | £ 114.50 | n/a | £ 114.50 |
| Steve Wakeling | Open Spaces | Playstool Maint - Gaffiti | £ 25.00 | n/a | £ 25.00 |
| Steve Wakeling | Open Spaces | Playstool Maint - contract pt 2 | £ 834.34 | n/a | £ 834.34 |
| April Skies | Administration | Internal Audit 2023/24 - final | £ 187.50 | n/a | £ 187.50 |
| Caloo | Open Spaces | Playstool repairs | £ 600.00 | £ 100.00 | £ 500.00 |
| Total BACS payments | | | £ 5,962.04 | £ 188.60 | £ 5,773.44 |
| Cheques | Budget | Description | Gross | VAT | Net |
| K Smith | Events | D-Day 80 | £ 50.00 | n/a | £ 50.00 |
| | | | £ 50.00 | n/a | £ 50.00 |
| Direct Debits | Budget | Description | Gross | VAT | Net |
| Waveney IT | IT Costs | Monthly Mailbox charge | £ 18.17 | £ 3.03 | £ 15.14 |
| Hugo Fox | Office | IT Support - Website | £ 11.99 | £ 2.00 | £ 9.99 |
| O2 | Office | Mobile | £ 14.35 | £ 2.39 | £ 11.96 |
| EE | Office | Broadband | £ 20.71 | £ 3.45 | £ 17.26 |
| EDF energy | Electricity -Feeder pillar | Electric (08/02/24-07/03/24) | £ 21.60 | £ 1.03 | £ 20.57 |
| N Power | Electricity - Unmetered supply | Electric | £ 131.85 | £ 6.28 | £ 125.57 |
| Lloyds Bank | Admin | Corporate card | £ 457.63 | £ 44.01 | £ 413.62 |
| Total DD payments | | | £ 676.30 | £ 62.19 | £ 614.11 |
| Credit Card Payments | Budget | Description | Gross | VAT | Net |
| Amazon | Office | Office Equipment - Shredder | £ 109.99 | £ 18.33 | £ 91.66 |
| SLCC | Office | Subscriptions - SLCC | £ 183.00 | n/a | £ 183.00 |
| Sainsbury's | Office | Stationary - Envelopes | £ 2.50 | n/a | £ 2.50 |
| Sainsbury's | Office | Stationary - Envelopes | £ 5.00 | n/a | £ 5.00 |
| Amazon | Events | D-Day - mugs | £ 65.94 | £ 10.98 | £ 54.96 |
| Eco Green Communities | Open Spaces | General Maint - Dog waste | £ 88.20 | £ 14.70 | £ 73.50 |
| Lloyds Bank | Credit Card Charges | Monthly fee | £ 3.00 | n/a | £ 3.00 |
| | | | £ 457.63 | £ 44.01 | £ 413.62 |

- d. To review the budget vs actual report as of 31st May 2024.
Cllrs were asked if there were any questions on the budget vs actual report. There were none.
- e. To consider quotes for the ROSPA-identified play area repairs.
It was **RESOLVED** to agree on quote number 2, for £19,332.55 for both the ROSPA repairs and the replacement of the Little Hamlets.
- f. To note as part of the Playstool adult exercise equipment service that was agreed upon at the April meeting, the leg press footplates have been found to have deteriorated, the replacement cost of £500 has been authorised by the Clerk as per Financial Regulation 4.5.
- g. Under Financial Regulation 4.5 the Clerk has authorised 2 urgent graffiti removal from the seating shelter at the Playstool for £114.50 and £25.00, as shown in the June payment list.
The Clerk was advised to photograph any future graffiti and report it to the Police.

56. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023 - 2024

- a. Review and approve the annual Internal Auditor Report for 2023/2024.
It was **RESOLVED** to approve the annual Internal Auditor Report for the AGAR for 2023/2024.
- b. Review and approve the annual Internal Auditor Final Audit report and recommendations for 2023/2024.
It was **RESOLVED** to approve the annual Internal Auditor Report and recommendations for 2023/2024.
- c. Approval of section 1 of the AGAR for 2023-2024 for the year ending 31 March 2024.
All points of section 1 of the AGAR were read and agreed to.
It was **RESOLVED** to approve section 1 of the AGAR for 2023/2024 for the year ending 31st March 2024
- d. Approval of section 2 – Accounting Statements of the AGAR for the year ending 31 March 2024, and the supporting bank reconciliation and the explanation of any significant variances in the accounting statements from 2022-23 to 2023-24.
Cllrs were asked if there were any questions on the Accounting Statement, Bank Reconciliation, or Significant Variances. There were none.
It was **RESOLVED** to approve section 2 of the AGAR for the year ending 31st March 2024, along with the bank reconciliation to 31st March 2024 and the explanation of variances as detailed above.
The Internal Audit Report along with sections 1 & 2 of the AGAR will be available to view on the Parish Council website www.bordenparishcouncil.gov.uk. The AGAR and accompanying documents will now be sent to the External Auditor for review.

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57. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

Please note the following, unless otherwise stated are a discharge of condition application and not a formal consultation for the Parish Council.

- 1) **Application: 24/500984/FULL** Location: 64 Maylam Gardens Borden Sittingbourne Kent ME10 1GB Proposal: Loft conversion into habitable space including 3no. front dormers and 2no. rear dormers and rooflight. Garage conversion into habitable space ancillary to the main dwelling.

Consultation comments are due 24th May 24, an extension has been declined as noted at the meeting on 16th May 24.

It was **RESOLVED** to have no further comments to those already submitted for this application.

- 2) **Application: 24/500856/REM** Location: Land At Wises Lane Borden Kent ME10 1GD Proposal: Approval of reserved matters (Access, Appearance, Landscaping, Layout, and Scale sought) for levels and earthworks changes for Phase 2F and the Primary School Land pursuant to 17/505711/HYBRID.

BPC commented on this application on 17th May 24.

It was **RESOLVED** to have no further comments to those already submitted for this application.

1 abstention.

Cllr Ransley left the meeting at 20:04 and returned at 20:05

- 3) **Application: 24/501832/SUB:** Grid:588553/163571. Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details to discharge conditions 20 - Construction Management Plan and 21 - Audible construction Work, Subject to APP/V2255/W/19/3233606 (17/505711/HYBRID).

Consultations comments extension agreed.

It was **RESOLVED** to return the following comment:-

We note the new planning application for site access for construction traffic, we accept that construction traffic will have to use the top end of Cryalls Lane but we object to construction traffic using the rest of Cryalls Lane past the Nature Reserve into the Australia estate.

- 4) **Application: 24/501839/ADV:** Grid 587707/163875: Address: Hooks Hole Farm School Lane Borden Sittingbourne Kent Proposal: Advertisement Consent for 4 x non-illuminated fascia signs.

An extension for comments has been requested.

It was **RESOLVED** to object to these brash large signs which will drastically impact on the rural setting and neighbouring conservation area and we fully support the objection made on the Swale Heritage Report on 10th June this year.

- 5) **Application: 24/501908/FULL:** Grid 587323/163729: Address: Langley Chestnut Street Borden Kent ME9 8DB Proposal: Demolition of existing conservatory and erection of a single storey rear extension, first-floor side extension and insertion of three rear pitched roof dormers. Amendments to the front elevation including insertion of two pitched roof dormer windows and roof light. Widening of driveway to the front to create appropriate parking and turning area, and erection of a refuse store.

Consultation comments are due on 16th June 24, an extension has been agreed.

It was **RESOLVED** to have no objection to this application.

- 6) **Application: 24/501909/FULL:** Grid 587314/163725 Address: Lyndale Chestnut Street Borden Kent ME9 8DB Proposal: Demolition of existing bathroom and kitchen, to create a rear and partial side ground floor extension, as well as creation of internal turning cycle and erection of a refuse store.

Consultation comments are due on 16th June 24, an extension has been agreed.

It was **RESOLVED** to have no objection to this application.

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- 7) **Application: 24/500733/SUB** Location: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details pursuant to conditions 20 (construction management plan) and 21 (construction work times) of application 17/505711/HYBRID (part discharge, relating only to Rugby Club).
BPC last submitted comments on this application on 19th April 24, but further documents have since been added online. Consultation comments are due on 11th June 24 and an extension has been requested.
It was **RESOLVED** that the Parish Council object to this application as the route access plan is not updated as in 24/501832/SUB which dictates the access is via Wises Lane and Cryalls Lane only and not passed the site entrance and towards and into the Nature Reserve and Australia estate. We would like to see working hours from 7:30 am to dusk and no construction traffic to wait on the public highways.
- 8) **Application: 24/501518/FULL PROPOSAL:** Installation of air source heat pump. ADDRESS: 239 London Road Sittingbourne Kent ME10 1PW.
Consultation comments are due on 10th June 24, an extension has been agreed (However, please note if the comment is received after the end of the consultation period it may not trigger the need to go to the Committee).
It was **RESOLVED** to object to this application, as the unit to be installed meets permitted development rights requirements, this wouldn't need planning permission and the resident/owner is therefore entitled to install it.
- 9) **Application: 24/502149/SUB:** Grid: 588553/163571: Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details pursuant to condition 16 (telecommunications infrastructure) of application 17/505711/HYBRID (allowed on appeal APP/V2255/W/19/3233606), relating to Phase 2 of the development. It was **RESOLVED** to have no comment on this application.
- 10) **Application: 24/502241/SUB:** Grid: 588553/163571 Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details to partially discharge conditions 54 (contamination assessment) and 55 (verification report) of planning application 17/505711/HYBRID for phase 1A. It was **RESOLVED** to have no comment on this application.
- 11) **Application: 24/502242/SUB:** Grid: 588553/163571: Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details to discharge conditions 2 (landscaping scheme) and 3 (badger proof fencing) of planning application 22/504937/REM. It was **RESOLVED** to have no comment on this application.
- 12) **Application: 24/502243/SUB** Officer: Carly Stoddart Grid: 588553/163571 Address: Land At Wises Lane Borden Kent ME10 1GD. Proposal: To partially discharge condition 10 (indicative timetable - public sewerage system) of planning application 17/505711/HYBRID for phase 1A and phase 2 residential (2A & 2C on the approved phasing plan). It was **RESOLVED** to have no comment on this application.
- 13) **Application: 24/501519/FULL** Location: Hooks Hole Farm School Lane Borden Sittingbourne Kent Proposal: Change of use from B8 storage and distribution use to an augmented reality electric go-karting entertainment venue (sui-generis) with insertion of a mezzanine floor and associated parking
Consultation comments are due by 27th June 24.
It was **RESOLVED** to remove our previous objection in relation to the virtual description but maintain the Parish Council's objection regarding access and lighting in regard to wildlife and stables.
- Cllr Harrison left the meeting at 20:44 and returned at 20:46***
14. **Application: 24/502384/SUB** Grid: 588553/163571 Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details pursuant to conditions 15 (existing and proposed site levels, and proposed floor levels), and 37 (details of estate road, footways, footpaths, verges, street tree planting, junctions, street lighting (to include measures to limit light spill and use of lighting to minimise impacts upon wildlife),

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sewers, drains, retaining walls, service routes, surface water outfall, vehicle overhang margins, embankments, visibility splays, accesses, carriageway gradients, driveway gradients, car parking and street furniture), of application 17/505711/HYBRID (partial discharge relating to phase 2).

It was **RESOLVED** to have no comment on this application.

15. **Application: 24/502463/SUB** Address: Land At Wises Lane Borden Kent ME10 1GD Proposal: Submission of details pursuant to condition 49 (surface water drainage scheme) of application 17/505711/HYBRID (partial discharge relating to phase 2).

It was **RESOLVED** to have no comment on this application.

58. BUSINESS ITEMS

- a. To receive an update on the request for a bin at lower Wises Lane.

An update has been requested from SBC on 10th June.

- b. Homestead View Pathway Barrier update.

Stopping vehicles accessing this pathway is the obligation of the Parish Council as they hold the lease.

Cllr Sims has attended an on-site visit with Clive Belsom Fencing as agreed at the previous Parish Council meeting. There is a drain cover at the start of the alley and a second just past the end of the brick wall on the left of the alley. The suggested solution is a double bar to either bolt to the wall or with the preferred option to concrete into the floor. A drain survey will be required before this option can be confirmed. The cost of the double bar concreted into the ground would cost £875, and an estimate for the sewer survey was sought for this meeting for £465. The cost of this is available in the budget general contingency fund.

As per Financial Regulations, the Clerk advised that the normal 3 quotes would be required for this work. It was **RESOLVED** to suspend Financial Regulation 11.8 and get the drain survey completed with the estimate already obtained, due to the length of time this item has already consumed and obligations under the lease agreement. When received the drain report will be brought back to the Parish Council to confirm which method to install the pathway bars is most appropriate.

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- c. Maylam bench update.

SBC Greenspace Technical Office confirmed the bench chosen by the Parish Council appears to be in order but it would need to be placed on a concrete base which would be slightly larger than the bench. If the bench is 900mmW x 1800mmL then the base would normally be 1000mm x 2000mm. The Clerk has contacted SBC for final confirmation that we have the go-ahead to install the required concrete base before purchasing the bench.

It was **RESOLVED** that the Clerk would get confirmation from SBC to put the concrete slab down and get 3 quotes for the groundworks from local building companies.

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- d. Waste bin collections.

There was no action on this item.

- e. Wrens Road waste bin - This item has been added as an urgent update. following their recent waste bin audit SBC is about to start the litter/dog bin project and has asked if the Parish Council would be happy with a refurbished bin installed at the junction of Wrens Road with Hearts Delight as this would save the cost of a new bin, leaving only the annual emptying of the bin cost going forward.

It was **RESOLVED** to agree to the refurbished bin.

59. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive an update from the Finance Committee. The report can be viewed at

www.bordenparishcouncil.gov.uk

- i. Note that the 25% deposit of £586.25 has been paid to the Architect to commence JNC stage 2 work (as agreed at the May meeting under item 45b).

- ii. The NALC Financial Regulations updated for 2024, have been reviewed and adapted by the Finance Committee, for recommendation to the full council for approval.

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It was **RESOLVED** to agree to the updated NALC Financial Regulations as reviewed and adapted by the Finance Committee.

- b. Wisers Lane Monitoring & Liaison Group update. The report can be viewed at www.bordenparishcouncil.gov.uk
- i. As noted in the addendum to the WLMG report, regarding Wisers Lane, Phase 2F Open Space Levels & Earthwork. BDW has asked that based on the update provided, that all concerns have been addressed, and trusts this is sufficient for Full Council to remove its objection to the application
It was **RESOLVED** to respond to BDW via a draft letter from Cllr Jemmett, reviewed and sent by the Clerk.
- ii. Parish Council question for the next BDW meeting.
1. The height and amount of earth being banked and stored on Phase 2?
 2. The Pond in 1A is well-liked by the residents with all the wildflowers, is this staying that way?
 3. Site Traffic is parking on Ashmead Rise making visibility difficult on junctions and causing blind spots where Children are playing.
 4. Site heavy-duty vehicles are starting to move at 7 am, noticed at weekends? This is also causing traffic delays due to double parking.
 5. How many houses have been sold? Locations for Directory delivery? Directories have still not been given to the sales office for inclusion in welcome packs
 6. What is the situation with the "Wards Land" this information is needed for the Lease renewal of the Nature Reserve.
 7. 502149,502241, 502384, 502463 No comments made.
 8. 500856 landscaping, no changes as the new details are not on the Portal.
 9. Water Pressure issues in the Wisers Lane area.
- iii. A sign has appeared giving notice that Wisers Lane will be closed again from 4th July, but notification of this has as yet not been received by the Parish Council.
It was **RESOLVED** that the Clerk would contact Streetworks regarding details of the proposed closure on 4th July of Wisers Lane.
- c. New Build Playstool Convenience Committee update. The report can be viewed at www.bordenparishcouncil.gov.uk
- i. The Government Community Ownership Fund grant payment form has been submitted, and their Project Manager has advised that the amount of £70,205.60 will be the first and final claim. This is the 80% that they have agreed to pay based on the initial business plan costs, the remaining £94.40 for the initially agreed £70,300 will be withheld. The remittance advice has been received and will be paid into the Parish Council's bank on 21st June 24.
 - ii. Sewer survey quotes: The Committee has reviewed quotes received for a sewer survey and agreed to a quote for £290.00. The survey will take place on 25th June 24.
 - iii. Planning update: Due to sickness and annual leave at SBC and KCC the decision which was due on 11th June has been delayed.
 - iv. SBC has completed a new CCTV site survey, due to the original location of the new toilet being moved. The roving camera will now be installed above the toilet facility but will no longer cover the teenage shelter. It was proposed that the PDZ roving camera be installed above the toilet facility as previously agreed but with an additional static camera installed on the Centenary Gardens lamppost to cover the teenage shelter area. In addition for further crime prevention, it is requested that a 2nd PDZ roving camera be installed on the Pavilion which would cover the building, most of the car park, and containers, the cost of which could be taken from the Pavilion EMR.
The initial cost obtained for the PDZ roving cameras was £3000 each and the static camera was £600. However, it must be noted that these costings were provided at the initial survey stage of this project, and since that time prices are likely to have increased, so new costings would need to be obtained.

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If the cameras are installed at the same time there would be no additional charge for the setting up, just the installation costs of 1 x £300, the ongoing monitoring costs of all cameras would still come under the previously agreed annual fee of £1800.

It was **RESOLVED** to provisionally agree to 2 roaming cameras and 1 static camera as detailed in the above proposal, and for the Toilet Committee to get up-to-date costings for the cameras and bring the information back to the Parish Council.

It was **RESOLVED** to apply for a community infrastructure grant to help cover the costs of the additional CCTV cameras.

Cllr Ransley left the meeting at 21:40

d. Nature Reserve update to include the lease renewal.

The Nature Reserve(NR) Working Group has reviewed the proposed lease received from KCC and asked the Parish Council to consider the following points.

- The area of fencing which was not replaced next to the Ward's land, needs robust posts to mark out that boundary. Whatever the outcome of Wards' land this needs to be done as it is a condition of the Lease and should be something sympathetic to wildlife but also deters quadbikes, motorbikes, and people. The costs of this need to be discussed.
- The S106 money will go to KCC as they are the Landlord. However, this money would be of huge benefit to the upkeep and maintenance of the NR, and something to be raised with KCC, especially when the NR will have a higher footfall from the new development.
- Establishing the position with Wards' land is paramount. A vague hint of what will happen to it is not enough, as it may end up being more of a liability than an asset.
- An updated survey on soil sampling at the north boundary on Cryalls Lane should be requested, as several popular trees appear to have no regrowth, this along with the condition of the field opposite, is a cause for concern.
- Suggest an indemnity is asked for against the consequences of contamination.
- A 20-year Lease is 5 years than last time. Suggest we question this and ask for a longer period.
- Legal costs need clarification

It was **RESOLVED** to go back to KCC with the points raised above.

e. D-Day 80 report. The report can be viewed under the Events tab at www.bordenparishcouncil.gov.uk

- i. It was **RESOLVED** to send letters of thanks to those people listed below for their participation in the D-Day 80 event on 6th June;-
 - The Honourable Robert Hardy for reading the proclamation
 - Veteran Alan Hill for the Beacon lighting
 - The Maypole Minstrels for a great performance and entertainment
 - Dan Audio for providing the sound system
 - Kevin Smith for parking and refreshments at the Pavilion
- ii. It was **proposed** to agree to the recommendation to repaint the Beacon Basket as the metal is now exposed and needs to be cleaned and repainted with heat-resistant paint to protect it from corrosion, this will also preserve our investment. Steve Wakeling has provided a quote for £463.62 (which included the hire of safety equipment, materials, and labour).
It was **RESOLVED** to suspend Financial Regulation 11.8 as this is a specialist item, and to accept the quote from Steve Wakeling of £463.62.

Cllr Harrison left the meeting at 21:58

Standing orders were suspended at 22:01

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60. OPEN SPACES

- a. Graffiti: To consider and agree on how the Parish Council wants to deal with graffiti at the Playstool going forward.

It was **RESOLVED** to agree that the Clerk would go directly to Steve Wakeling to remove future graffiti at an agreed cost of £25 per hour labour and any future materials. All graffiti is to be photographed and reported to the Police.

61. CORRESPONDENCE

- a. To review resident correspondence and agree on any actions to be taken.

Firework correspondence

It was **RESOLVED** that due to the information received from the insurance company, the proximity to the horses and Nature reserve it is not appropriate to agree to this request. A letter is to be sent to the resident to advise of this decision and to offer to open the Pavilion to use the car park and conveniences should they wish the ashes to be scattered. Flowers or memorials are not to be left.

- b. Consider completing the Making Space for Nature – Parish and Town Council survey.

It was **RESOLVED** that Cllr Butlin would complete with the Clerk on behalf of the Parish Council.

- c. To review the response from Borough Cllr Cavanagh regarding the Wises Lane social media feedback.

It was agreed that there was no further action to be taken on this point.

62. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated before the meeting).

- a. Kent Association of Local Councils – Cllr Ingram, reports circulated as received.

- b. Borden Sports Association – Cllr Sims. The report can be viewed at www.bordenparishcouncil.gov.uk

- c. Borden Parish Hall – Cllr Hepburn. The report can be viewed at www.bordenparishcouncil.gov.uk

- d. Borden Heritage Group – Cllr Harrison. The report can be viewed at www.bordenparishcouncil.gov.uk

63. ITEMS FOR INFORMATION

The Chief Executive Bulletin has been sent out and includes that there are tickets available for an online event on climate change which takes place on 26 June 2024. Volunteers to attend asked for.

It was agreed that Cllr Butlin would attend, and the Clerk would order the ticket.

The meeting ended at 22:32

NEXT MEETING TO BE HELD ON 18th JULY 2024

Minutes agreed and signed by:-

.....
Chair

Jeremy Butlin