

BORDEN PARISH COUNCIL



All members of Borden Parish Council are summonsed to attend the Full Council meeting of Borden Parish Council to be held on **Thursday 16th May** at the Pavilion, Wises Lane which will follow the Annual Parish Council meeting that starts at 7 pm

Teresa Millum

Teresa Millum, Parish Clerk clerk@bordenparishcouncil.gov.uk 10th May 2024

AGENDA

17. APOLOGIES FOR ABSENCE

18. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

19. CHAIR'S ANNOUNCEMENTS

20. TO APPROVE FOR SIGNATURE (Appx A):

The minutes of the Parish Council meeting held on 18th April 2024 (Appendix A).

21. PUBLIC PARTICIPATION SESSION – The period designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 3 minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

- Police/PCSO.
- Parishioners.
- County/Borough Councillors (a written report must be submitted three days before the meeting).

22. FINANCE

- To approve the accounting statements and bank reconciliation, which include the general and earmarked reserves as of 30th April 2024 (Appx B).
- To approve the following BACS list of accounts for payment in May 2024.

Payee	Budget	Description	Gross	VAT	Net
Staff	Payroll	Staff salary	£ 1,001.63	n/a	£ 1,001.63
HMRC	Payroll	PAYE	£ 302.89	n/a	£ 302.89
Staff	Expenses	WFH allowance	£ 29.05	n/a	£ 29.05
Fryer Cleaning & Maintenance	Centenary & Memorial Gdns	Maintenance	£ 531.60	£ 88.60	£ 443.00
Kings Commercial	Open Spaces	Toilet Cleaning	£ 173.33	n/a	£ 173.33
J England	Health & Safety	Playstool insptctions	£ 60.00	n/a	£ 60.00
Streetlights	Utilities	Maintenance contract	£ 725.76	£ 120.96	£ 604.80
Swale Borough Council	Other Expenditure	Broadside	£ 202.00	n/a	£ 202.00
Fete Committee	Grants	Grant application	£ 240.26	n/a	£ 240.26
Smart Events	Events	Toilet Hire	£ 650.40	£ 108.40	£ 542.00
Total BACS payments			£ 3,916.92	£ 317.96	£ 3,598.96
Direct Debits	Budget	Description	Gross	VAT	Net
Waveney IT	IT Costs	Monthly Mailbox charge	£ 18.17	£ 3.03	£ 15.14
Hugo Fox	Office	IT Support - Website	£ 11.99	£ 2.00	£ 9.99
O2	Office	Mobile	£ 14.35	£ 2.39	£ 11.96
EE	Office	Broadband	£ 20.71	£ 3.45	£ 17.26
EDF energy	Electricity -Feeder pillar	Electric (08/02/24-07/03/24)	£ 21.60	£ 1.03	£ 20.57
N Power	Electricity - Unmetered supply	Electric	£ 139.91	£ 6.66	£ 133.25
Lloyds Bank	Admin	Corporate card	£ 468.84	£ 76.51	£ 392.33
Total DD payments			£ 695.57	£ 95.07	£ 600.50
Credit Card Payments	Budget	Description	Gross	VAT	Net
Euroloo	Open Spaces	Toilet servicing	£ 159.44	£ 26.57	£ 132.87
Post Office	Office	Postage	£ 3.80	n/a	£ 3.80
Land Resistry Searches	Other expenses	General contingency	£ 29.94	£ 4.99	£ 24.95
Land Resistry	Other expenses	General contingency	£ 3.00	n/a	£ 3.00
Land Registry Searches	Other expenses	General contingency	£ 29.94	£ 4.99	£ 24.95
Amazon	Office	Stationary	£ 28.78	£ 4.80	£ 23.98
Solopress	Events	D-Day 80	£ 56.68	£ 9.45	£ 47.23
Euroloo	Open Spaces	Toilet servicing	£ 154.26	£ 25.71	£ 128.55
Lloyds Bank	Credit Card Charges	Monthly fee	£ 3.00	n/a	£ 3.00
			£ 468.84	£ 76.51	£ 392.33

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- c. To review the budget vs actual report as of 30th April 2024.
- d. To receive an update from the Finance Committee.
 - i. To receive an update on the precept and lighting grant.
 - ii. To agree earmarked and general reserves for 2024/25
- e. To consider quotes for the Centenary Gardens & other areas maintenance contract.
- f. To consider quotes for the ROSPA-identified play area repairs.
- g. To consider quotes for the Homestead View pathway U-Frame.
- h. To consider quotes for the bench to be located in Maylam Gardens.
- i. To note the Exercise of Public Rights inspection period of 30 working days will commence from Monday 24th June 2024 to Friday 2nd August 2024.

23. Planning Matters

- a. To discuss the extension of working hours change for the Wises Lane road closure.

24. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

Please note the following, unless otherwise stated are a discharge of condition application and not a formal consultation for the Parish Council.

- 1) **Application Ref: 23/505420/REM:** Address: Land At Wises Lane Borden Kent ME10 1GD. Proposal: Approval of Reserved Matters (Appearance, Landscaping, Layout and Scale sought) for creation of the eastern spine road (Phase 2D), pursuant to 17/505711/HYBRID.
Note: this application was previously commented on by the Parish Council in March 2024
- 2) **Application Ref: 24/500856/REM:** Address: Land At Wises Lane Borden Kent ME10 1GD. Proposal: Approval of reserved matters (Access, Appearance, Landscaping, Layout, and Scale sought) for levels and earthworks changes for Phase 2F and the Primary School Land pursuant to 17/505711/HYBRID.
Note: this application was previously commented on by the Parish Council in April 2024.
- 3) **Application Ref: 24/501519/FULL:** PROPOSAL: Change of use from B8 storage and distribution use to a virtual electric go-karting entertainment venue (suigeneris) with insertion of a mezzanine floor and associated parking. ADDRESS: Hooks Hole Farm School Lane Borden Kent ME9 8DA
Consultation comments are due by 10th May 24, an extension has been requested.
- 4) **Application Ref: 24/501374/FULL** PROPOSAL: Removal of existing portaloo and replace with the erection of a single storey building and ramp with fully disabled W/C with running water and baby changing, along with utility storage cupboard including extension to existing access path. ADDRESS: The Playstool The Street Borden Kent ME9 8JN.
This application is for Borden Parish Council so to note only
- 5) **Application: 24/501556/SUB** Grid: 588553/163571 Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details to discharge conditions 53 - Contaminated Land Assessment and 57 - Gas Protection Measures, Subject to APP/V2255/W/19/3233606 (17/505711/HYBRID).
- 6) **Application: 24/501577/PNEXT:** Grid: 588308/164101: Address: 37 Cherryfields Borden Sittingbourne Kent ME10 1YW
Proposal: Prior notification for a proposed single storey rear extension which: A) Extends by 4.0 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 3.44 metres from the natural ground level. C) Has a height of 2.34 metres at the eaves from the natural ground level.

25. BUSINESS ITEMS

- a. To note the resignation of Cllr Smith and discuss how to proceed with the vacancy.
- b. To review the annual tree survey reports for the Playstool, Woodland and Nature Reserve.

26. COMMITTEE AND WORKING GROUP UPDATES

- a. Wises Lane Monitoring & Liaison Group update (attachment 1)
 - i. Interpretation board for the Fiery Clearwing habitat area.
 - ii. To receive an update on the NDA request to SBC.
 - iii. To receive an update on the Wises Lane hedgerow.
 - iv. Wises Lane phase 2 Apple names.
- b. New Build Playstool Convenience Committee update (attachment 2).

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- c. D-Day 80 report (attachment 3)

27. OPEN SPACES

- a. To receive an update on the request for a bin at lower Wises Lane
- b. To discuss the damage from ploughing to the new footpath at the top of Wises Lane.
- c. To discuss outdoor waste bin collections.

28. CORRESPONDENCE

- a. To review resident correspondence and agree on any actions to be taken.

29. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES (Reports to be circulated before the meeting).

- a. Kent Association of Local Councils – Cllr Baldock, reports circulated as received.
- b. Borden Sports Association – Cllr Sims.
- c. Borden Parish Hall – Cllr Hepburn (attachment 4)
- d. Borden Heritage Group – Cllr Harrison (attachment 5).

30. ITEMS FOR INFORMATION

NEXT MEETING TO BE HELD ON 20th JUNE 2024